

COVID-19 POLICIES AND PROCEDURES

At CCB we are dedicated to protecting the health and safety of our students, staff and faculty. CCB is self-certified with the state Department of Economic and Community Development and we are committed to complying with the state's sector guidelines at all times. We will be monitoring the ever-changing information and status of Covid-19 in our community, state and country and our procedures and requirements will remain fluid, flexible and will shift as needed to keep our CCB students, staff and faculty safe.

Our **CCB SAFE STUDIO STRATEGIES** place the highest level of priority on the following key areas:

- ✓ Face Masks
- ✓ Sanitizing and Disinfection
- ✓ Fresh Air Ventilation
- ✓ Capacity/Density Reduction
- ✓ Distancing

STUDENT REQUIREMENTS FOR ATTENDING CLASSES AT CCB:

- Students who are attending in-studio classes and their family members should continue to follow all local and state requirements and recommendations.
- Students should only come to the studio if feeling completely well with no symptoms of illness.
- Students should not come to the studio if anyone at home or anyone they have recently come in contact with is ill. Remote training is always available to students in these circumstances.

CCB STUDIO FACILITY PROTOCOLS:

- All areas of the building that are being used for classes and all equipment and frequently touched surfaces will be cleaned and disinfected regularly.
- All doors in the building will be opened before and during the time that the studio is in use. High velocity fans have been placed at the doors to bring fresh air into each studio *Please be aware that the studio may be much warmer or much colder than usual. Students can wear warm-ups on cold days.
- Windows in the building will be opened and fans have been installed in windows to both bring in fresh air and exhaust air out of the building.
- On extremely hot days, we may shift to using air-conditioners and doors will be closed.
- The barres will be wiped down and sanitized between each class.
- Bathrooms will be wiped down and sanitized at regular intervals.
- There will be a 15-minute window between all classes to allow for cleaning.
- Hand sanitizer is available at all entrances and in all studios and common areas.

FACE MASKS

CCB will be relying on our families to respect and adhere to our Face Mask policy. We know that our families have many different circumstances. Students are welcome to wear face coverings for any reason at any time and no stigma will be attached.

- Students, staff, and faculty who are vaccinated are not required to wear masks.
- Students, staff, and faculty who are unvaccinated must wear masks.

ARRIVAL AT THE STUDIO:

- Upon entering the building students should use hand sanitizer at the door.
- Dancers should plan to bring their own water bottles. The water cooler is not available. There is water available for purchase.
- Parents and siblings are not allowed in the building. You are welcome to wait outside. We have a few benches and chairs, or feel free to bring a lawn chair. *Parents of students in Pre-ballet and Primary A are expected to wait outside for your dancer, either in your vehicle or on our grounds.

EXITING THE BUILDING:

- Parents should meet younger dancers by the studio door. Dancers are not allowed to cross the parking lot without a parent.

CLASS SCHEDULES:

We don't anticipate a shift to a hybrid or online only system at this time, however, if it becomes necessary all classes will continue to be held and the class schedule will remain the same. All students are expected to attend their registered classes.

TUITION:

Tuition will remain the same for in-studio, hybrid, and online training options. CCB does not offer tuition refunds for missed classes or withdrawals from our program. Registered students are responsible for and must pay the full tuition for the entire semester regardless of training model (in-studio, hybrid, online).